

**Government of Punjab  
Department of Home Affairs & Justice**

To

1. All the Administrative Secretaries
2. All the Divisional Commissioners and the Deputy Commissioners in the State
3. All the Zonal IGPs, Commissioners of Police, DIGs and SSPs in the State

No.SS/ACSH/2020/355

Dated: Chandigarh, the 4th day of May 2020.

**Sub: Lockdown 3.0 – MHA guidelines dated 01.05.2020 to be implemented w.e.f. 04.05.2020 for containment of COVID-19**

It is in continuation to this office letter No. SS/ACSH/2020/354 dated the 3rd May 2020 (copy enclosed) vide which the MHA guidelines dated 01.05.2020 to be implemented w.e.f. 04.05.2020 for containment of COVID-19, were circulated. Enclosed therewith was a summary of activities permitted by MHA in red, orange and green zones.

2. Punjab Government has imposed additional restrictions over and above the activities permitted by MHA and it seems, there is some confusion in the districts. Accordingly, a Punjab specific check-list of permitted activities (04.05.2020 to 17.05.2020) is enclosed herewith for your ready reference. The details are given in the letter No. SS/ACSH/2020/354 dated the 3rd May 2020, circulated yesterday.

3. In brief, additional restrictions imposed by the State are –

- (i) 24 hours imposition of curfew and accordingly, the District Magistrates can regulate activities from 7.00 am to 7.00 pm.
- (ii) Shops and bank can open only from 9.00 am to 1.00 pm.
- (iii) Movement of persons to and from work places for government and private offices and also for industry would be only on the basis of Identity Cards issued by their respective employers.
- (iv) Movement of 4 wheelers and 2 wheelers for non-work places would be with passes.
- (v) Taxis, Cabs, auto-rickshaw, cycle rickshaws are prohibited
- (vi) Inter-district and intra-district plying of buses – prohibited.

**Activities which have not been specifically prohibited by the Punjab Government vide this office letter No. SS/ACSH/2020/354 dated the 3rd May 2020 or by the MHA guidelines dated 01.05.2020, would be allowed to operate.**

*Devin Chahal*  
**Additional Chief Secretary (Home)**  
04.05.2020

CC:

1. CPS/CM
2. CS
3. PSCM
4. DGP Punjab
5. ADGP-Law & Order

Encl. (i) Letter No. SS/ACSH/2020/354 dated the 3rd May 2020, inter-alia, forwarding MHA guidelines dated 01.05.2020 to be implemented w.e.f. 04.05.2020

(ii) Punjab specific check-list of permitted activities (04.05.2020 to 17.05.2020)

**LOCK DOWN 3.0: PERMITTED ACTIVITIES IN PUNJAB (4/05/2020- 17/05/2020)**

S.No	Activity	Red Zone	Orange Zone	Green Zone
	<b>Districts</b>	<b>JLD, LUDH, PTL</b>	<b>Remaining 15 Distts</b>	<b>RPR, FTG, BTI, FZK</b>
1	Travel- Air, rail, metro	No	No	No
2	Inter State Buses	No	No	No
3	Educational Institutes, Schools, colleges, Training and Coaching Institutions	No	No	No
4	Hospitality Services, Cinema halls, Malls, gymnasiums, sports complex	No	No	No
5	Social political cultural and other kind of gatherings	No	No	No
6	Religious places/ places of worship	No	No	No
7	Movement of Individuals (7pm to 7am)	No	No	No
8	Movement of Persons above 65 year, Pregnant women & children below 10 year	No	No	No
9	Movement of Individuals (7am to 7pm)	Yes (as per DC's orders)	Yes (as per DC's orders)	Yes (as per DC's orders)
10	OPD (Government/ Private )	Yes	Yes	Yes
11	Intra-District and Inter-District Buses	No	No	No
12	Taxis and Cab aggregators	No	No	No
13	Rickshaw and Auto Rickshaw	No	No	No
14	4 wheeler : 1+2	Yes with passes	Yes with passes	Yes with passes
15	2 wheeler without pillion	Yes with passes	Yes with passes	Yes with passes
16	Goods traffic	Yes	Yes	Yes
17	Rural Shops (9am - 1pm)	Yes	Yes	Yes
18	Urban standalone, Neighbourhood & Shops in Residential areas (9am - 1pm)	Yes	Yes	Yes
19	Urban shops in Markets, Marketing complexes (9am - 1pm)	Yes (for essential commodities )	Yes	Yes
20	Barber, salons, spa shops (both in Rural & Urban)	No	No	No
21	Construction in Rural area	Yes	Yes	Yes
22	Construction in Urban area	Yes for in situ construction	Yes	Yes
23	Agriculture, Horticulture, Animal Husbandry, Veterinary (essential services)	Yes	Yes	Yes
24	Bank & Finance ( 9am to 1pm)	Yes	Yes	Yes
25	Courier, Postal service (9am to 1pm )	Yes	Yes	Yes
26	Essential Goods, IT, Jute, Packaging Industry	Yes	Yes	Yes
27	Industry in Rural Area	Yes	Yes	Yes
28	Industry in Urban Area	Yes (only in SEZs, EOUs, Industrial estates, Industrial townships)	Yes	Yes
29	E-Commerce	Yes (for essential commodities)	Yes	Yes
30	Private offices	Yes with 33% staff	Yes	Yes
31	Educational Institutions for office work, online teaching & book distribution.	Yes with 33% staff	Yes	Yes
32	Government offices ( Defence, Health, Police, Fire)	Yes	Yes	Yes
33	Other Central Government offices	Yes 100% for Deputy Secretary and above , 33% Junior Staff	Yes (with Id card of employer)	Yes (with Id card of employer)
34	Punjab Government offices	Yes as per DoPT Instructions	Yes as per DoPT Instructions	Yes as per DoPT Instructions
35	Activities permitted as per MHA guidelines dt. 24.03.2020 & 15.04.2020	Yes	Yes	Yes
36	All other activities Not specifically prohibited in MHA Guidelines	Yes	Yes	Yes
	Passes:	Worker & employee - I card of employer (no pass required for vehicles)		
		Vehicles - For non work places - Passes required		

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No.SS/ACSH/2020/354

Dated, Chandigarh, the 3rd day of May 2020.

**Sub: Lockdown 3.0 – MHA guidelines dated 01.05.2020 to be implemented w.e.f. 04.05.2020 for containment of COVID-19**

It is in continuation to this office letter No. SS/ACSH/2020/342 dated the 2nd May 2020 (copy enclosed) vide which the MHA guidelines dated 01.05.2020 to be implemented w.e.f. 04.05.2020 for containment of COVID-19, were circulated and you were requested to further extend the curfew/lockdown by 2 weeks from 04.05.2020 to 17.05.2020. Modalities for implementation of these guidelines are given in the following paragraphs:

**1. Identification of Zones:**

Zones are to be identified by the Ministry of Health & Family Welfare, Government of India on weekly basis and for the week beginning 04.05.2020 identification of the districts is –

- Red Zone: Jalandhar, Patiala and Ludhiana districts.
- Green Zone: Rupnagar, Fatehgarh Sahib, Bathinda and Fazilka districts.
- Orange Zone: all the remaining 15 districts.

The State also has the power to include additional districts as red zones and accordingly, the Districts will go by the advice of Health Department (Punjab government) on the matter of identification.

**2. Classification of Zones:**

As per MHA guidelines if a district has been identified as red or orange zone, the entire district would not be classified/labelled as red or orange zone. The district has to be divided into 2 units – one unit under the Municipal Corporation area (not Municipal

Committee) and the other unit outside the Municipal Corporation area. If there is no Municipal Corporation in the district, then the district would have only one unit. For districts having a Municipal Corporation and 2 units, if a district has been identified as red/orange zone and if there is no confirmed positive case of Covid-19 in the last 21 days in the area outside the Municipal Corporation, then the area may be labelled/classified as orange/green zone i.e. one category lower for the purpose of permitted activities. If the district has one or more confirmed positive cases of Covid-19 in the area outside the Municipal Corporation then the original identification of the district as red/orange zone would continue.

### 3. Identification of Containment Zones:

As per the Health Department guidelines, the district authorities are required to identify and notify the containment zones and thereafter, follow a detailed protocol for contact tracing, testing, clinical management etc.

There are separate guidelines of the Ministry of Health & Family Welfare, Government of India for activities permitted in containment zones and accordingly, these MHA guidelines would not apply to those zones.

### 4. Gist of MHA guidelines dated 01.05.2020:

- The gist of MHA guidelines dated 01.05.2020 including relaxations granted have been tabulated in the sheet enclosed herewith.
- The activities permitted under the earlier MHA guidelines dated 24.03.2020 and 15.04.2020 would continue to be allowed.
- It may be specifically noted that the objective of these latest (01.05.2020) MHA guidelines is to give more relaxations and not to curtail the scope of relaxations allowed under earlier guidelines.
- Activities which are not specifically prohibited or are permitted with restriction in various zones, will be permitted under the MHA guidelines.

### 5. MHA guidelines dated 01.05.2020:

The MHA guidelines dated 01.05.2020 are to be strictly followed subject to minor modifications as given in the following paragraphs:

#### (i) Movement of persons:

MHA has prohibited movement of individuals for non-essential activities between 7 pm to 7 am.

Movement of individuals for non-essential activities between 7 am to 7 pm will be regulated by the district authorities in view of continuation of curfew in the State.

Shops and Banks (public dealing work) shall be opened from 9.00 am to 1.00 pm.  
Banks be allowed to carry out their non-public dealing office work as per their requirement.

*Dip'ish Chandra*

Movement of persons to their workplaces, wherever permitted, will be allowed on production of Identity Card issued by the employer.

**(ii) Movement of buses/vehicles:**

Inter-state, inter-district and intra-district movements of buses will not be allowed.

Movement of 4-wheeler vehicles with a maximum of 2 passengers besides driver, would be allowed for permitted activities only with passes in all the zones.

Movement of two-wheelers without pillion rider will be allowed only with passes in all the zones.

**(iii) Industrial and other establishments:**

The Industries which were permitted to operate as per MHA guidelines dated 24.03.2020 and 15.04.2020 will not require any permission of district authorities to resume their operations.

Subject to the abovesaid MHA guidelines of 1.5.2020, the industries which were in operation before the lockdown on 24.03.2020 will not require permission to resume their operations.

**(iv) Schools, colleges and educational institutions:**

Schools, colleges and educational institutions are to remain closed. However, online and distance learning has been allowed and accordingly, they, on their request, may be allowed to open offices as private offices for organising on-line teaching, book distribution etc. but without holding any teaching activities within the premises.

**(v) Government Offices:**

MHA guidelines are applicable for employees of both the Central and State Governments. However, the State Government offices would abide by the instructions of the Department of Personnel, Government of Punjab from time to time. Movement of employees to their workplaces will be allowed on production of Identity Card issued by the employer.

There is no restriction on staff strength for Central Government employees in orange and green areas. However, in red zone areas, there is stipulation of having 33% of junior staff but all officers of the level of Deputy Secretary and above are allowed. Movement of employees to their workplaces will be allowed on production of Identity Card issued by the employer.

However, there is no restriction on staff strength in red zones for employees of Defence and Security Services, Health & Family Welfare, Police, Prisons, Home Guards, Civil Defence, Fire & Emergency Services, Disaster Management and related services, NIC,

Customs, FCI, NCC, NYK and Municipal Services as mentioned in Clause 7(ii)(g) of MHA guidelines dated 01.05.2020.

**(vi) Opening of shops:**

All shops in rural areas are allowed to remain open except those located in Shopping complexes/malls.

Similarly, all shops in urban areas except those located in Shopping complexes/malls are permitted to remain open without any distinction of essential or non-essential goods in orange and green zones. Shops in Markets and Market Complexes in Red Zones can be opened only for essential commodities. District Magistrates may, however, issue specific orders to regulate their opening based on local exigencies.

However, shops in Shopping complexes/malls in both rural as well as urban areas would remain closed.

**(vii) e-Commerce:**

E-commerce activities in red zones will be permitted only for essential goods irrespective of rural/urban areas.

For orange and green zones, there is no restriction on e-commerce and their activities are permitted both for essential and non-essential goods.

**(viii) Construction activities:**

There is no restriction on construction activities in rural areas in all the 3 (red, orange and green) zones.

Similarly, there is no restriction on construction activities in orange and green zones of urban areas.

As regards taking-up of construction activities in red zones in urban areas, only in-situ construction projects or construction of renewable energy projects for their on-going and new work would be permitted.

**(ix) Opening of Private Offices:**

There is no restriction on strength for private offices in green and orange zones. However, for offices in red zone areas, not more than 33% of total employee strength is permitted in both urban and rural areas.

This limitation of 33% of staff strength would also apply to educational institutions for their on-line working.

*Daphn Chanefe*

6. **Social Distancing and Wearing of Masks:**

These instructions are to be meticulously followed and social distancing i.e. minimum 6 feet distance (do gaz ki duri) for all activities shall always be maintained. Accordingly, if any permitted activity leads to crowding and congestion, then necessary steps in terms of staggering, rotation, timings of offices and establishments etc. be taken and it be ensured that principles of social distancing are not compromised.

Wearing of masks by all persons in public places, including workplaces, etc will be mandatory and must be strictly observed and enforced.

  
(SATISH CHANDRA)

**Additional Chief Secretary (Home)**

03.05.2020

CC:

1. CPS/CM
2. CS
3. PSCM
4. DGP Punjab
5. ADGP-Law & Order

**MHA Guidelines dated 01/05/2020 (Outside Containment Zones)**

S.No	Activity	Red Zone	Orange Zone	Green Zone	
1	Travel by air , rail, metro and Inter-State buses, running of Schools, colleges, and other educational and training/ coaching institutions, hospitality Services, cinema halls, malls, gymnasiums, sports complexes etc; social political, cultural and other kinds of gatherings; and religious places/ places of worship for public. However, movement of persons by air, rail and roads is allowed for activities permitted by MHA	Not allowed	Not allowed	Not allowed	
2	Movement	1. Individuals (7pm to 7am)	Not allowed	Not allowed	
		2. Persons above 65 year, Pregnant women & children below 10 year	Not allowed	Not allowed	
3	OPD (Government/ Private )	Allowed	Allowed	Allowed	
4	Vehicles	1. Interstate Buses	Not allowed	Not allowed	
		2. Intra-District and Inter-District Buses	Not allowed	Not allowed	
		3. Taxis and Cab aggregators	Not allowed	Taxis Allowed with 1 Driver + 2 Passenger	
		4. Movement of Individuals and Vehicles	4 wheeler : 1+2	Allowed	Allowed
			2 wheeler without pillion	Allowed	Allowed
		5. Goods traffic	Allowed without any restriction	Allowed without any restriction	
6. Cycle, Rickshaw and Auto Rickshaw	Not allowed	Allowed			
5	Shops, except Malls (2 yard distance )	1. Rural Area (Goods Shops)	Allowed without any restriction (essential & non essential )	Allowed without any restriction (essential & non essential )	
		2. Urban Area ( Goods Shops)	Allowed : Standalone, neighbourhood shops, shops in residential areas ( Without Restrictions), Allowed in Market complexes, Markets only for essential items	Allowed without any restriction (essential & non essential)	
		3. Service Shops ( Barber shops, salons, Spa )	Not allowed	Allowed	
6	Construction activities	1. Rural	Allowed	Allowed	
		2. Urban	Allowed for in situ construction	Allowed without any restriction	
7	Agriculture, Horticulture, Animal Husbandry, Veterinary (essential services)	Allowed	Allowed	Allowed	
8	Industries	1. Essential Goods, IT, Jute, Packaging	Allowed	Allowed	
		2. Rural Area	Allowed	Allowed	
		3. Urban Area	Allowed only in SEZs, EOUs, Industrial estates, Industrial townships	Allowed without any restriction	
9	E-Commerce	Allowed for essential commodities	Allowed without any restriction	Allowed without any restriction	
10	Private offices	Allowed with 33% staff	Allowed without any restriction	Allowed without any restriction	
11	Government offices	1. Defence, Health, Police, Fire etc	Allowed	Allowed	
		2. Other offices	Allowed 100% for Deputy Secretary and above , 33% Junior Staff	Allowed without any restriction	
12	All other activities not specifically prohibited in MHA Guidelines	Allowed	Allowed	Allowed	